

Handout 4A
Letter to Satellite Stations – Not a requirement

June 26, 2007

«Name» «Last_Name»
«Location»
«Address»
«City», «State» «Zip»

Dear «Name»:

Thank you for your participation and your continued cooperation as a satellite voting location. Please call me as soon as possible if there is a conflict with using your facility. The satellite voting is scheduled for the July 24 Ames City Special Election for the following dates and times:

*Cub Foods	Saturday, July 21	10:00 a.m. -4:00 p.m.
*Hy-Vee Lincoln Center	Saturday, July 21	10:00 a.m. -4:00 p.m.
*Hy-Vee West	Saturday, July 21	10:00 a.m. -4:00 p.m.
*Ames Public Library	Saturday, July 21	10:00 a.m. -4:00 p.m.

The election officials will arrive approximately 1 hour before the satellite voting begins to set up the location and will remain another hour to take down their supplies after voting is done for the day.

We are providing you with satellite voting posters to put up at your location. According to Iowa Administrative Code Chapter 721, 21.300(2), Iowa law requires satellite locations to display posters at least 7 days before the opening of the satellite voting and remain posted until the completion of the voting. The election officials will be provided with extra posters if needed. The date these posters need to be posted by is July 13.

Again, I appreciate all of your assistance and for providing a location for satellite voting. If you have any questions, please don't hesitate to contact me at the phone number listed below.

Regards,

Dani Dunham
Deputy Auditor of Elections